

## MLC Staff Observation Sheet

Date	21/11	Staff member observing	Alex	Staff member being observed	Lyron
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Action		Tally	Descriptions (not judgements)
<b>S</b>	Speak your thinking (as you read or write).	11	• Always explaining while writing
<b>Q</b>	Ask (open-ended) questions.	11	
<b>W</b>	Encourage them to write.	11	• Checks understanding by making them try steps independently
<b>I</b>	Help them to find information.	11	• Referenced notes
<b>G</b>	Guide their problem-solving.	11	• Checked for mistakes as student worked
<b>L</b>	Listen to their thoughts and feelings.	11	• Checks understanding early • Very encouraging • Checks on how student is going as they work
<b>E</b>	Explain another way.	11	• Used diagrams well • Explained why formulas are as they are
<b>S</b>	Help them to sum up the learning.	1	

### Discussion

Something I liked was

Encouragement

I liked it because

Tell me about your reasons for